

Council



Please contact: Emma Denny

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18 May 2021

A meeting of the **Council** of North Norfolk District Council will be held in the The Chapel - Greshams School, Cromer Road, Holt on **Wednesday, 26 May 2021 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

If you are a member of the public wishing to attend the meeting, please notify Democratic Services by 5pm on Monday 24th May so we can ensure that you can be safely accommodated in line with social distancing requirements.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mr T Adams, Ms P Bevan Jones, Mr D Birch, Mr H Blathwayt, Mr A Brown, Dr P Bütikofer, Mrs S Bütikofer, Mr C Cushing, Mr N Dixon, Mr P Fisher, Mrs A Fitch-Tillett, Mr T FitzPatrick, Mr V FitzPatrick, Mrs W Fredericks, Ms V Gay, Mrs P Grove-Jones, Mr G Hayman, Mr C Heinink, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mr R Kershaw, Mr N Lloyd, Mr G Mancini-Boyle, Mrs M Millership, Mr N Pearce, Mr S Penfold, Mrs G Perry-Warnes, Mr J Punchard, Mr J Rest, Mr E Seward, Miss L Shires, Mrs E Spagnola, Mrs J Stenton, Dr C Stockton, Mr J Toye, Mr E Vardy, Mr A Varley, Ms L Withington and Mr A Yiasimi

All other Members of the Council for information.

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch

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Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. OUTGOING CHAIRMAN'S COMMUNICATIONS AND ANNOUNCEMENTS

To receive announcements from the outgoing Chairman.

2. ELECTION OF CHAIRMAN

To elect a Chairman for the ensuing year.

3. INCOMING CHAIRMAN'S COMMUNICATIONS

To receive the incoming Chairman's communications, if any.

4. ELECTION OF VICE-CHAIRMAN

To elect a Vice-Chairman of the Council for the ensuing year.

5. VOTE OF THANKS TO THE RETIRING CHAIRMAN AND CONSORT AND THE VICE-CHAIRMAN

6. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

7. MINUTES

1 - 14

To confirm the minutes of the meeting of the Council held on 28th April 2021.

8. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

15 - 16

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

9. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

10. LEADER'S ANNOUNCEMENTS

To receive any announcements from the Leader of the Council.

11. REPORT ON APPOINTMENT OF MEMBERS OF THE CABINET

The Leader will update Council on all appointments to Cabinet.

12. TO ESTABLISH THE POLITICAL BALANCE OF THE COUNCIL AND ALLOCATION OF SEATS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS

17 - 22

Summary: Following a change to the membership of the political groups at North Norfolk District Council, the Council is required to review the allocation of seats on committees, sub committees and working parties to reflect the political balance of the Council, in accordance with Section 15 of the Local Government and Housing Act 1989 and regulations made thereunder.

Conclusions: Following a change in the political balance it is necessary to review the allocation of seats on committees, sub-committees, working parties and panels.

Recommendations:

- 1. That Council approves the revised political balance calculation as per section 2.4 of this report**
- 2. That Council approves the allocation of seats to political groups as shown at Appendix A**
- 3. That delegation is given to the Group Leaders to make any appointments to committees, sub-committees, working parties & panels subsequent to the Annual Meeting of Council.**

Contact Officer(s), telephone number and email:
Emma Denny, Democratic Services Manager,
01263 516010, emma.denny@north-norfolk.gov.uk;

13. APPOINTMENT OF MEMBERS AND SUBSTITUTES TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS

AGENDA NOTE:

If the Council is to approve alternative arrangements for appointments to a Committee other than those required by law on political balance, it must be without any member voting against them.

Council will recall that there is no substitution permitted on Cabinet. Members are also reminded of the need for Committee Members or Substitutes on the Development and Licensing Committees to have undertaken the necessary training.

The Chairman of the Overview and Scrutiny Committee should be drawn from the main opposition group and the Vice – Chairman from the ruling group. Cabinet Members and the Chairman of the Governance, Risk and Audit Committee cannot sit or substitute on the Overview and Scrutiny Committee.

Decision:

That Council appoints Members and substitutes to Committees, sub-committees, working parties and panels for 2021/22, in line with the allocation of seats as agreed at agenda item 12

Please note, the proposed appointments, as put forward by the Groups, will be circulated separately in advance of the meeting.

14. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO COMMITTEES

Decision:

1. To appoint Chairmen and Vice-chairmen to Committees for 2021/22
2. To note the appointment of Chairmen and Vice-chairmen of executive sub-committee and working parties

Nominations from the Groups will be circulated ahead of the meeting. Group nominations will be taken en bloc.

Please note Chairmen and Vice-Chairmen of Executive sub-committees and working parties are not Council appointments and are therefore provided for noting only.

15. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

23 - 26

Summary: This report requires members to make nominations and appointments to the Council's schedule of approved outside bodies for the 2021/22 civic year.

Recommendations:

1. That the Outside Bodies list be amended in accordance with section 2, 3 and 4 of the report
2. That the Council appoints Members to the schedule of approved Outside Bodies for the 2021/22 civic year (Appendix A - to follow)
3. That Council approves the appointment recommended by the Overview & Scrutiny Committee to the Norfolk Health Overview & Scrutiny Committee (NHOSC) (Appendix C – to follow)

4. That Council receives the appointments made by the Executive to those outside bodies that fall to the Executive to appoint (Appendix B – to follow)
5. That a review of the Council's representation on outside bodies be undertaken later in the year, by Overview & Scrutiny Committee and Constitution Working Party.

Contact Officer,
telephone number
and e-mail:

Emma Denny, Democratic Services Team Leader
01263 516010,
emma.denny@north-norfolk.gov.uk

Please note some appointments to outside bodies are Executive not Council appointments and are therefore provided for noting only.

16. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) _ of Part 1 of Schedule 12A (as amended) to the Act.”

17. PRIVATE BUSINESS